

# Elko Senior Activity Programs

## Public Board Meeting Minutes

October 19, 2020 at 2:00 p.m. PST Via Zoom Remote Online

Join Zoom Meeting

<https://us02web.zoom.us/j/83565493297?pwd=RUJFU2V2dUhWRUhtT2hETjVoNEZmQT09>

Meeting ID: 835 6549 3297

Passcode: 141331

Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson

### I. Meeting Called to Order: 2:01 p.m.

#### a. Roll Call - Attendees:

**Board Members:** Jennifer Back( JB), Monica Coscarat (MC), Katrinka Russell (KR), Kerry Aguirre (KA), Jacque Orr (JO), Cindy Hyslop (CH), Jon Karr (JK)

**Staff:** Carissa Cassadore

**Guest(s):** Laurie Riley (DADS) Frances Schain, Lita Piffero, Sharon Schollars, Joyce Combs

b. **Approval/acceptance of Minutes\*** from the September 30,2020 Board Meeting. Motion to pass CH and seconded by KA. Motion passed unanimously

### II. PUBLIC COMMENT – JB opened the meeting to Public Comment.

### III. REPORTS\*

- a. Financial and Program Reports for September 2020 (accounts payable/paid report, Balance sheet/Profit & Loss) were presented by KA  
Motion to pass by KR, CH 2<sup>nd</sup>, passed.
- b. Program report presented by L Riley from Division of Aging & Disability Services. Laurie Riley provided updates on surrounding area Senior Centers, she recommended reaching out to Carlin and Winnemucca as a resource to assembling a reopening plan. Laurie recommended discussing and reviewing plans with our health inspector. She discussed updates to our nutrition grants and sub awards. NOSA's (notice of subaward) will need to be signed, the state is running behind on getting them out, we will not be able to ask for reimbursement until NOSA's are received and signed. There will be two important meetings to attend that will be put on by the state in regard to updating SAMs. There will be clean up necessary on SAMS and how services will now be recorded due to COVID.
- c. Update on Director applications/closing date/set up of interviews in November, possibly the first week. Repair on pipe in bathroom in office area. Review of MOWS – almost have reached full capacity due to limited capability of equipment and range of area. Discussion of re-opening- did reach out to other centers on options/possibly re-open curbside pickup in December pending staff issues but the center will have to wait until after first of year pending restrictions.

### IV. OLD BUSINESS \*

- a. Discussion of money from Capital 360 account and Edward Jones accounts. The amount of \$231,995.00 will be moved to the new Edward Jones money market

account along with monies in our other Edward Jones accounts. Over the next 6 months the amount of \$50,000.00 will be transferred to the investment account leaving \$100,000.00 in the money market account for capital purchases.  
Motion by JK, KA 2<sup>nd</sup>, motion passed

- b. Reviewed and discussed the State Fire quotes for the intrusion and camera systems, additional approval is needed for the portion left off in the original quote. Originally approved \$11,282.00 need approval for \$16,720.00  
Motion to approve KR, KA 2<sup>nd</sup>, motion passed.

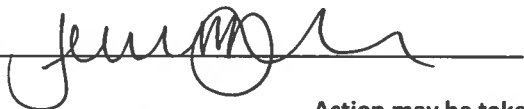
**V. PUBLIC COMMENT** - No action may be taken on a matter brought up under this item until the matter has been specifically included on an agenda as an item on which action will be taken.

Discussion/question by guests on the director applications/interview process

**VI. DATES TO REMEMBER**

- a. Next Board Meeting – November 16,2020 at 2:00 p.m.

**VII. ADJOURN BOARD MEETING\* Motion to adjourn by KA, 2<sup>nd</sup> KR motion passed at 3:00 p.m.**

Approved  Date 11/23/2020

**Action may be taken on \* items**

*Reasonable efforts will be made to accommodate physically handicapped persons attending the meeting.  
Please call Carissa at 738-3030 in advance so that arrangements may be made.*

This notice and agenda has been posted in accordance with NRS 241.020 at the following locations: The Terrace, Elko Senior Activity Programs Inc., 1795 Ruby View Dr., Elko, NV Elko County Court House, 851 Idaho Street, Elko, NV; Elko County Library, 720 Court St. Elko, NV; NV ADSD, 1010 Ruby Vista Drive, Elko, NV \*\*Due to COVID-19 regulations posting locations may change