

## Elko Senior Activity Programs

Public Board Meeting Agenda

Meeting Via Zoom

Topic: Senior Center Board Meeting

Time: Dec 21, 2020 02:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84519853570?pwd=TUpTbnc2NVU4SmdJVnY3WlVPbEl0Zz09>

Meeting ID: **845 1985 3570**

Passcode: **125915**

Unless otherwise stated, items may be taken out of the order presented at the discretion of the chairperson

- I. CALL TO ORDER
  - a. APPROVAL/ACCEPTANCE OF MINUTES\*: November Minutes
- II. PUBLIC COMMENT
  - a. Discussion: Public Comment – No action may be taken on a matter brought up under this item until the matter has been specifically included on an agenda as an item on which action will be taken.
- III. REPORTS\*
  - a. Financial and Program Reports
    - i. Accounts Payable/Paid Report – November
    - ii. Balance Sheet – November
    - iii. Profit & Loss Budget – November / FYTD – Actual Compared to Budget
  - b. Program Report and Director’s Report
    - i. Meal Report and program update
    - ii. Equipment / building and grounds report
    - iii. Request and approval of modifications to existing policies: Paid Time Off (PTO) policy, and policy for county, state, and federal holidays
    - iv. Request and approval of new policies: Compensation time, snow and adverse weather closures
- IV. NEW BUSINESS\*
  - a. Google suite proposal
  - b. Request of approval to grant Director permission to reopen the Terrace at Ruby View in a limited manner compliant with Local, State, and Federal directives, in effect at the time and manner consistent with generally accepted safety procedures to mitigate the spread of COVID-19
- V. OLD BUSINESS\*
  - a. Amazon Smile Account
  - b. Possible discussion on flooring in the dining areas and hallways
- VI. PUBLIC COMMENT
  - a. Discussion: Public Comment – No action may be taken on a matter brought up under this item until the matter has been specifically included on an agenda as an item on which action will be taken.
- VII. Dates to Remember
  - a. Next Board Meeting – January 18<sup>th</sup>, 2020 \*\*This is a federal Holiday
- VIII. Adjourn Board Meeting\*

**Action may be taken on \* items**

*Reasonable efforts will be made to accommodate physically handicapped persons attending the meeting.*

*Please call Victoria Torres at 738-3030 in advance so that arrangements may be made.*

This notice and agenda has been posted in accordance with NRS 241.020 at the following locations: The Terrace, Elko Senior Activity Programs Inc., 1795 Ruby View Dr., Elko, NV Elko County Court House, 851 Idaho Street, Elko, NV; Elko County Library, 720 Court St. Elko, NV; NV ADSD, 1010 Ruby Vista Drive, Elko, NV